



March 18, 2020

RE: K-Tube Technologies' commitment during COVID-19

Since 1974, K-Tube has produced raw materials and components that enable medical devices and improve patient outcomes. We take this responsibility seriously, and share the same goals as our customers during this global health crisis: protect the health and safety of employees, maintain product supply, and prioritize work to ensure that patients receive the care they need.

With support from our suppliers and parent company Cook Group, we want to share a high-level summary of our activities so that you can feel confident in our ability to support you during this situation. As a critical measure, we will give priority to products that are especially important to patient care or could be used in the treatment of COVID-19.

We have taken steps to ensure that our employees understand and follow preventative measures recommended by local health authorities and the World Health Organization (WHO). We have implemented employee travel restrictions, postponed events, and provided additional training on respiratory etiquette and hand hygiene. We have also increased environmental cleaning using state-recommended cleaning protocols, giving special attention to high-traffic areas, workstations, countertops, and doorknobs.

It is important to note that we are not experiencing disruption in our operations or delivery of products due to COVID-19 at this time. We will continue to monitor the situation closely and provide updates and guidance as needed. If you have any questions about supply, please [contact](#) one of our customer service or sales representatives.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg May", is written over a light blue circular stamp.

Greg May
President